



## **Bus Operator Application Information Sheet**

Thank you for your interest in Charlotte Area Transit System (CATS). Bus Operators of CATS are employees of TMC, Inc., an EEO/AA/ADA employer.

**Application are accepted between  
8:30 – 11:45 am and 1:00 – 3:30 pm, Monday through Friday  
(All Applications are kept on file for one year)**

### **What are the Qualifications for becoming a Bus Operator?**

- 1) Must be **AT LEAST 23 YEARS** of age.
- 2) **Driver's history documenting driving experience for the past five (5) years.** CONTACT YOUR DMV for information on how to obtain driver/MVR history. (Out of state or new residents will need to contact the DMV from previous state(s) to obtain record.)

**The Following Items Must Be Presented At Time Of Application:  
MUST POSSESS a Commercial Class "A" or "B" License with Passenger endorsement OR a Commercial Class "A" or "B" License permit (NC only) with Passenger endorsement.**

- 3) Applicant must meet or exceed TMC, Inc's established employment qualifications and standards, which include but are not limited to:
  - Validated assessment
  - A DOT physical examination and drug & alcohol screen
  - A criminal history check
  - In-person Interview
- 4) Viable Candidates (following successful completion of the aforementioned, and an internal review process) will be rendered a conditional offer of employment. Final selection of Operators will be determined by the successful completion of a seven to eight (7-8) week Bus Operator Training Class.

### **What about the training classes and training period for Operators?**

Classes are held at 3145 S. Tryon Street, Monday through Friday, 8:00am – 5:00pm. However, training does include some specific nighttime driving training. Training consists of classroom and behind the wheel, on-street, driving. Training lasts approximately 7-8 weeks. Training classes are scheduled by the Human Resource Director as Operators are needed.

**Training classes are not OPEN ENROLLMENT. Training is provided only to individuals who have completed the application process and are HIRED by TMC.**

**Candidates for hire will be considered for Part Time ONLY with an opportunity for promotion to Full-Time. It's important to note and understand there is no time line of guaranteed length of time from Part-Time to Full-Time.**

### **Starting Pay:**

Part-Time Bus Operator - **Training** → \$9.00 hr. / **Thereafter** → \$15.78hr. **while Part-Time.**

- Part-Time Bus Operators will not be subject to progression pay increases.
- If promoted to Full-Time Community Circulator: Starting Pay \$16.41 Top Rate \$18.05
- If promoted to Full-Time Fixed Route: Starting Pay \$16.41 Top Rate \$24.55

For additional Information or to submit a resume, please contact:

**Automated Employment Information Line:** 704-336-4059

**Phone:** 704-336-4065 - Daisy Green

**Mailing Address:** Charlotte Area Transit System (CATS), 3145 S. Tryon St, Charlotte, NC 28217

**Website:** [www.ridetransit.org](http://www.ridetransit.org)